

Our Lady of Grace  
School



# Annual Community Meeting

Thursday 20 November 2025

Our Lady of Grace School  
*Faith and Wisdom*

w – [olg.wa.edu.au](http://olg.wa.edu.au)  
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CATHOLIC EDUCATION  
WESTERN AUSTRALIA

*I have come that they may have life and have it to the full. John 10:10*

# Acknowledgment of Country

## Acknowledgement of Country

Whadjuk Noongar  
Boodja  
Season of  
Kambarang



Janetia Knapp

# Prayer

Lord, make me an instrument of your peace.

Where there is hatred, let me sow love;

Where there is injury, pardon;

Where there is doubt, faith

Where there is despair, hope;

Where there is darkness, light;

Where there is sadness, joy;

# Prayer

O Divine master, grant that I may not so much seek to be consoled  
as to console.

To be understood as to understand,

To be loved as to love,

For it is in giving that we receive,

It is in pardoning that we are pardoned,

It is in dying that we are born to eternal life.

Our Lady of Grace

All: Pray for us

# Agenda

- Welcome
- Acknowledgement of Country
- Prayer
- Agenda
- Principal Report
- School Catholic School Advisory Council Report
- Financial Report
- School Board Election – Criteria for election (6.1)
- P&F President's Report
- P&F Financial Report
- Announcement of new members of the CSAC
- Announcement of new members of the P&F
- Thank you



# Principal's Report





# 2025 Staff





# Principal's Report





# Principal's Report





# Principal's Report





# Strategic Plan 2025 - 2028

## CATHOLIC Identity

Catholic identity as inspired by Jesus is central to Our Lady of Grace School. The core values of faithfulness, family, charity and simplicity, empower us to live the traditions of the Sisters of the Holy Family of Nazareth.

### **Aspirations**

- Inspire the community to live out the Gospel values.
  - Engage students and staff in faith formation
- Enhance the connection and collaboration between the school and the parish community to foster mutual support, understanding, and engagement.
  - Continue to build partnership between school and parish through event invitations and sacramental programs
- Ensure the values and traditions of the Sisters of the Holy Family of Nazareth are understood and celebrated.
  - Maintain focus on the traditions of the Holy Family of Nazareth
- Foster a deeper comprehension and appreciation of Christian service within the community, emphasising its significance and impact both on the individual and society.
  - Highlight House Days as charitable, Christian Service events.

# Catholic School Advisory Council Report



# Catholic School Advisory Council

- The Council acts in an advisory role to the Principal for finances, planning and policy development.
- The Council also has a critical role to play in promoting and supporting the ethos of Our Lady of Grace School.
- The Council is comprised of:
  - up to 6 elected Council Members
  - P&F Representative
  - Parish Representative
  - Ex-officio members: Principal, Assistant Principals, Parish Priest, and our Sisters of the Holy Family of Nazareth
- One retirement from the Council this year:  
Mrs Helen Cotter (Board Member) 2024 – 2025

Role	Name
Chairperson	Damian Millen
Deputy Chairperson	Rob Marando
Secretary	Pryce Dale
Treasurer	David Gibbs
Board Member	Rae Webb
Board Member	Jessica O’Keefe
Board Member	Sarah Cooney
Board Member	Brian Critchley
Board Member	Helen Cotter (stepping down)
Parish Representative	Louisa Merry
P&F Representative	Paul Gonzales
Ex Officio	Michelle Lloyd
Ex Officio	Andrew DeMaio
Ex Officio	Sister Anita Litwin
Ex Officio, Principal	Gabrielle Doyle
Ex Officio, Parish Priest	Father Hyginus Ebede

# Catholic School Advisory Council Report

- Elected Council members serve 2-year terms, to a maximum of 6 years.
- Term Advisory Council meetings held:
  - Update from Principal
  - Update on School's finances
  - Update on P&F Activities
  - Update from the Parish
- How do we support OLG?
  - Parent voice through the staff interview process
  - Finance Committee
  - Maintenance Committee
  - Advisory on major / minor works undertaken at school
  - Act as another "school voice" in the wider community





# Membership of the Catholic School Advisory Council

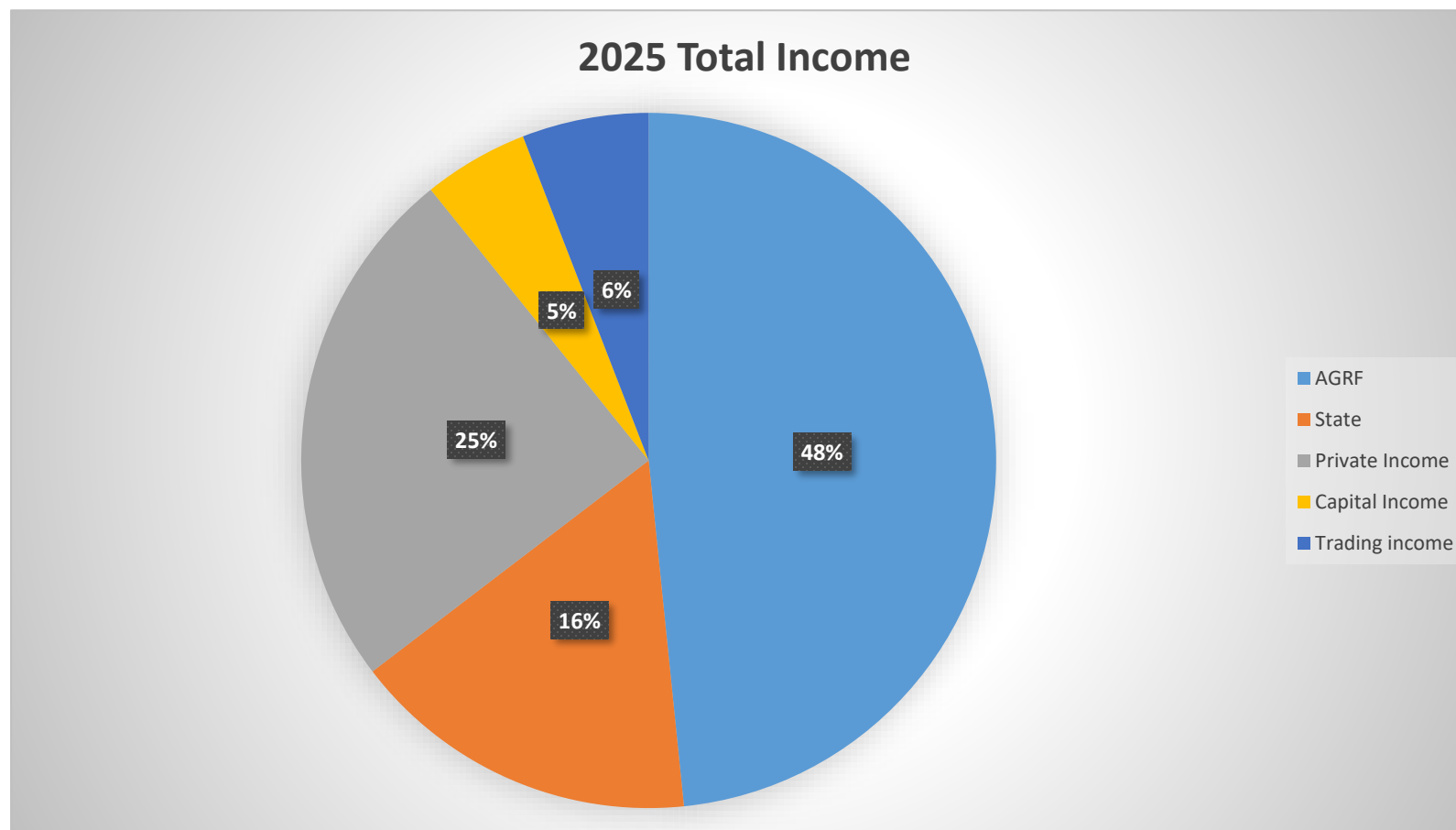
- 6.1 – Advisory Council membership conditions are:
  - A commitment and desire to promote Catholic education and give service to the Catholic School Community;
  - A commitment to the safety, wellbeing and pastoral care of all students and staff;
  - An ability to work cooperatively and constructively with the Principal, school leadership team and all other members of the Advisory Council;
  - The possession of skills, competencies and experience that are reflective of, relevant and beneficial to the Catholic School Community; and
  - A sufficiency of time to devote to Advisory Council duties.

# Membership of the Catholic School Advisory Council



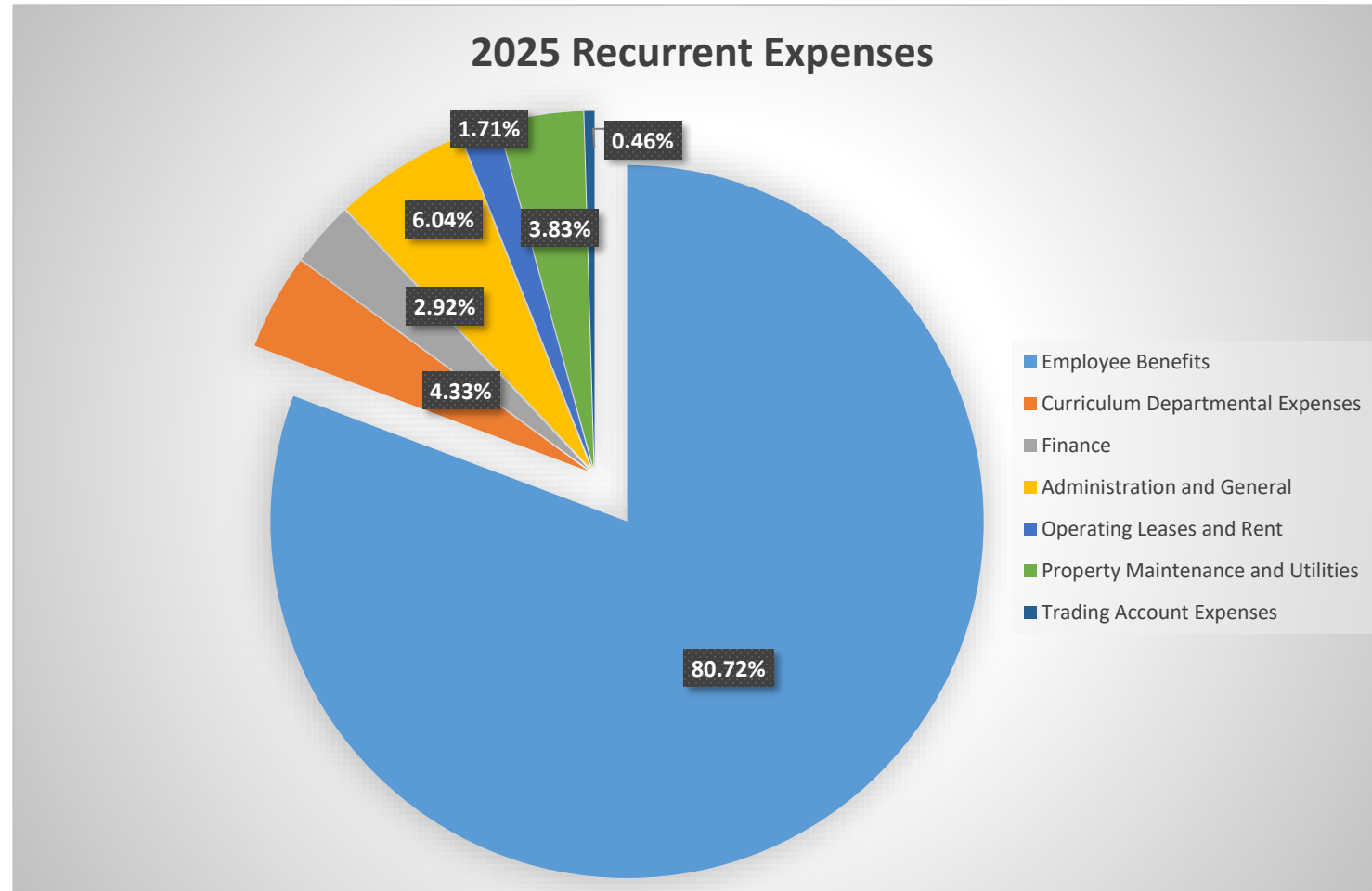
- Stepping Down:
  - Helen Cotter
- New Nominations:
  - Joan Murphy

# 2025 Recurrent Income





# 2025 Recurrent Expenses



# Finance Report – 2025 Budget Summary



## INCOME STATEMENT

	\$	9,157,526
Recurrent Income	\$	473,297
Capital Income	\$	9,680,823
Total Income		
1Recurrent Expenses	\$	9,148,877
Surplus (Deficit) Before Depreciation	\$	482,506
Amortisation and Depreciation	\$	397,714
Surplus (Deficit) After Depreciation	\$	84,793

## CASH FLOW

Net Income	\$	84,793
Depreciation, Finance & Capex Adjustments	-\$	313,882
Net Cashflow	-\$	229,089
Beginning Cash Balance	-\$	392,336
Net Cash Flow	-\$	229,089
Ending Cash Balance	-\$	621,425

# P&F President Report



# P&F Executive Committee Year in Review



# P&F Business Community Sponsors

## THANK YOU FOR YOUR ONGOING SUPPORT

### Platinum

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### Gold

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### Silver

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# P&F Treasurer's Report



# P&F Treasurer's Report

## Bank Reconciliation & Balance



	\$
<b>Bank Balance as at 30 Sept 2024</b>	<b>61,019.38</b>
Add: Cash not banked	0.00
Cash Book Balance as at 30 Sept 2024	<b>61,019.38</b>
Add Receipts 1 Oct 2024 - 30 Sept 2025	90,439.79
Less Payments 1 Oct 2024 - 30 Sept 2025	(41,931.40)
Cash Book Balance as at 30 Sept 2025	109,527.82
<b>Bank Balance as at 30 Sept 2025</b>	<b>109,527.82</b>
<b>Net Cash utilisation for the 12 Months</b>	<b>48,508.44</b>

# P&F Treasurer's Report

## Major Outgoing Payments

	2024	2025
Donations to School	(107,020)	(1,100)
Mother Foundress Day / Year End Event	(8,527)	(4,691)
OLG Calendar	(3,739)	(4,039)
P&F Parent Event Expenses	(4,679)	(6,862)
Mother's Day breakfast & Stall	(7,524)	(9,214)
Father's Day	(3,480)	(8,250)
Sundry Expenses	(1,355)	(1,108)
Insurance / Catholic school parents affiliation	(2,647)	(2,763)
Grand Parents Day	(285)	(3,905)
P&F Disco night	(2,985)	

# P&F Treasurer's Report

## Summarised Surplus or Loss

Income		\$	\$
Fathers day raffle		1,885.21	
P&F Levy		41,712.10	
Business Community Sponsorships		14,000.00	
Walkathon		12,184.25	
Mothers Day Stall Sales and Raffle		8,032.99	
Welcome back Picnic		393.60	
Entertainment Books, interest, & Misc income		351.04	
Election day Sausage sizzle		3,324.89	
Ladies lunch 2024		6,788.03	
Christmas sundowner 2024		1,767.68	
<b>Total Income</b>			<b>90,439.79</b>
Expenses		\$	\$
Documentary screening		1,100.00	
Election day BBQ expenses		352.96	
Mothers day breakfast & Stall supplies		9,213.79	
Fathers day stall supplies		4,888.93	
Fathers day breakfast food		3,360.65	
2025 Grandparents day hire & food		2,043.40	
2024 Grandparents day hire & food		1,861.80	
2024 Ladies lunch expenses		6,862.49	
Catholic school parents affiliation fee		2,762.76	
MISC expenses (Anxiety talk chair hire, Lollypop man card, Sponsor signage, Xero, Stripe fees)		754.94	
P&F Xmas event santa gifts		1,161.60	
P&F Xmas sundowner expenses		3,529.23	
School Calander		4,038.80	
<b>Total Expenses</b>			<b>41,931.35</b>
<b>Net Surplus (Loss)</b>			<b>48,508.44</b>



# Membership of the Parents and Friends Association

- Stepping Down:
  - Paul Gonzales
  - Andrew Yoong
  - Hayley Mahony
  - Lara Critchley
- New Nominations:
  - Lucia Ferreri
  - Pamala Wallace

# Announcement of the CSAC Election



# Prayer

Father, thank you for all the marvelous things you have done today.

Thank you for your love that you have revealed to us,

And for the love that we share together as your body.

We pray for all the words that you have sown into our hearts this day.

Watch over them, protect them.

# Prayer

May they take root and produce wonderful things,

Things of beauty and great blessings to many.

And as we leave this place now, thank you that you walk with us.

May we be alert to your promptings And live in your endless love.

For yours is the kingdom, the power and glory In this age and  
forevermore.

Amen.



Thank you OLG Community

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*Faith and Wisdom*

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